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IN THE UNITED STATES DISTRICT COURT  
FOR THE NORTHERN DISTRICT OF CALIFORNIA

WAYNE J. ROBERTSON.,  
Plaintiff,  
vs.  
ROLF CUSACK,  
Defendants.

No. C-03-3496 MEJ

**ORDER RESCHEDULING PRETRIAL  
AND TRIAL DATES**

Based on the parties September 26, 2007 letter, it appears that all parties are available for trial in April 2008. Accordingly, the Court RESCHEDULES the pretrial and trial dates as follows:

A. Exchange and filing of Trial Papers:

1. By February 14, 2008, lead counsel who will try the case shall meet and confer with respect to the preparation and content of the joint pretrial conference statement and shall exchange (but not file or lodge) the papers described in paragraph 2 below.
2. By February 28, 2008, counsel shall file the papers described in Federal Rule of Civil Procedure 26(a)(3) and a joint pretrial conference statement including the following:
  - (A) Substance of the Action: A brief description of the substance of claims and defenses which remain to be decided.
  - (B) Relief Prayed: A detailed statement of all the relief claimed, particularly itemizing all elements of damages claimed as well as witnesses, documents or other evidentiary material to be presented concerning the amount of damages.
  - (C) Undisputed Facts: A plain and concise statement of all relevant facts not reasonably

1 disputable, as well as which facts parties will stipulate for incorporation into the trial record  
2 without the necessity of supporting testimony or exhibits.

3 (D) Disputed Factual Issues: A plain and concise statement of all disputed factual issues  
4 which remain to be decided.

5 (E) Agreed Statement: A statement assessing whether all or part of the action may be  
6 presented upon an agreed statement of facts.

7 (F) Stipulations: A statement of stipulations requested or proposed for pretrial or trial  
8 purposes.

9 (G) Witness list: A list of all witnesses to be called for trial. The parties shall submit a page-  
10 length detailed summary of the substance of the proposed testimony of each witness, which  
11 shall also specify to which disputed fact the testimony relates and an estimate of the time  
12 required for direct and cross examination of each prospective witness.

13 (H) Exhibit list: A list of all exhibits to be offered at trial. The exhibit list shall list each  
14 proposed exhibit by its number or alphabetical letter, description and sponsoring witness. All  
15 documents shall be authenticated prior to trial.

16 (I) Estimated Time of Trial: An estimate of the number of hours needed for the presentation  
17 of each party's case.

18 (J) Settlement: A statement summarizing the status of the parties' settlement negotiations.

19 **No party shall be permitted to offer any witness or exhibit in its case in chief that is not**  
20 **disclosed in its witness or exhibit list without leave of the Court for good cause**  
21 **shown.**

22 3. Motions *in limine*: Counsel are directed to meet and confer to resolve any evidentiary  
23 disputes prior to filing motions in limine. Any motions *in limine* shall be filed February 28,  
24 2008. Any Opposition to motions *in limine* shall be filed March 6, 2008. These matters will  
25 be deemed submitted on the papers without oral argument, unless the Court orders otherwise.

26 4. Trial Briefs: Counsel shall file trial briefs setting forth the applicable legal standard,  
27 pursuant to Ninth Circuit authority, all significant disputed issues of law, including

1 foreseeable procedural and evidentiary issues by March 14, 2008.

2 5. Joint Proposed Voir Dire (Jury Trial Only): Counsel should submit a **joint** set of requested  
3 voir dire to be posed by the Court by March 14, 2008. Any voir dire questions on which  
4 counsel cannot agree shall be submitted separately by March 14, 2008. Counsel will be  
5 allowed brief follow-up voir dire after the Court's questioning.

6 6. Joint Proposed Jury Instructions: Jury instructions § 1.01 through § 2.02 and § 3.01 through  
7 § 3.15 from the Manual of Model Civil Jury Instructions for the Ninth Circuit will be given  
8 absent objection. Counsel shall submit a **joint** set of additional proposed jury instructions by  
9 March 14, 2008. The instructions shall be ordered in a logical sequence, together with a  
10 table of contents. Any instruction on which counsel cannot agree shall be marked as  
11 "disputed," and shall be included within the jointly submitted instructions and accompanying  
12 table of contents, in the place where the party proposing the instruction believes it should be  
13 given. Argument and authority for and against each disputed instruction shall be included as  
14 part of the joint submission, on separate sheets directly following the disputed instruction.  
15 The Court prefers that all jury instructions conform to the Manual of Model Civil Jury  
16 Instructions for the Ninth Circuit.  
17 If possible, counsel shall deliver to the Courtroom Deputy a copy of their joint proposed jury  
18 instructions on a computer disk in WordPerfect format. The disk label shall include the  
19 name of the parties, the case number and be entitled "Proposed Jury Instructions."  
20 At the close of Defendant's case in chief, the Court shall hear oral argument on the disputed  
21 jury instructions and will then render its rulings.

22 7. Proposed Verdict Forms, Joint or Separate: Counsel shall submit any **joint** proposed verdict  
23 forms and shall submit their separate verdict forms by March 14, 2008. Whenever possible,  
24 counsel shall deliver to the Courtroom Deputy a copy of their joint proposed verdict forms  
25 on a computer disk in WordPerfect. The disk label shall include the name of the parties, the  
26 case number and be entitled "Proposed Verdict Forms."

1 B. Pretrial Conference:

2 1. On March 13, 2008 the Court shall hold a pretrial conference at 10:00 a.m. in Courtroom B,  
3 15th Floor of the Federal Building, located at 450 Golden Gate Avenue, San Francisco,  
4 California. Lead counsel who will try the case must attend the pretrial conference. The  
5 purpose of the pretrial conference is for the Court to rule on any issues raised in the final  
6 pretrial conference statement, motions *in limine*, and to discuss the trial of the case.

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8 C. Final Pretrial Conference:

9 1. On April 10, 2008 at 10:00 a.m., the Court shall hold a final pretrial conference to address  
10 any outstanding trial issues.

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12 D. Trial Date:

13 1. The trial shall commence (with jury selection taking place) on **April 14, 2008** (Trial  
14 schedule: Monday through Thursday, at 1:30 p.m. to 5:00 p.m.). The trial shall last four  
15 days.  
16 2. For any documents, including the deposition of a witness testifying at trial, which will be  
17 shown presented to a witness **but will not be admitted into evidence**, counsel shall bring  
18 the original plus three clean copies of the documents. The original document will be handed  
19 to the Court during testimony, and the clean copies of the document will be given to the  
20 witness during the examination and to opposing counsel.  
21 3. Counsel shall maintain their own exhibits during trial. Exhibits are to be premarked with  
22 exhibit tags stapled to the upper lefthand corner. If a photo or chart is being used as an  
23 exhibit, the exhibit tag should be placed on the back side of the exhibit. **The Court will only**  
24 **admit premarked exhibits which were listed on the earlier filed exhibit list.**

25 Plaintiff shall mark the exhibits numerically; Defendant shall mark the exhibits  
26 alphabetically. The exhibit markers shall each contain the name and number of the case, the  
27 number or alphabetical letter of the exhibit, and blank spaces to accommodate the date

1 admitted and the Deputy Clerk's initials.

2 4. On the day of trial, counsel shall bring the original premarked exhibits, a copy of the  
3 premarked exhibits for opposing counsel and two binders which contain a copy of each  
4 side's premarked exhibits for the Court. **The premarked exhibit binders are to be**  
5 **designated with label dividers.** The premarked exhibit binders will be given to the  
6 Courtroom Deputy on the morning of the trial.

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8 E. **Jury Selection:**

9 1. The Jury Commissioner will summon 20 to 25 prospective jurors. The Courtroom Deputy  
10 will select their names at random and seat them in the courtroom in the order in which their  
11 names are called.

12 Voir dire will be asked of sufficient venire persons that eight (or more for a lengthy  
13 trial) will remain after all peremptory challenges and an anticipated number of hardship  
14 dismissals and cause challenges have been made.

15 The Court will then take cause challenges, and discuss hardship claims from the  
16 individual jurors, at side bar. The Court will inform the attorneys which hardship claims and  
17 cause challenges will be granted, but will not announce those dismissals until the process is  
18 completed. Each attorney may then list in writing up to three peremptory challenges. The  
19 attorneys will review each other's lists and then submit them to the clerk.

20 Then, from the list of jurors in numerical order, the Court will strike the persons with  
21 meritorious hardships, those excused for cause, and those challenged peremptorily. The  
22 Court will then call the first eight people in numerical sequence remaining. These people  
23 will be the jury. All jurors remaining at the close of the case will deliberate. There are no  
24 alternates.

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26 F. **Sanctions:**

27 Failure to comply with this Order is cause for sanctions under Federal Rule of Civil  
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1 Procedure 16(f).  
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4 G. Transcripts:

5 Counsel who wants to receive a daily transcript shall contact Debra Campbell, Supervisor  
6 Court Reporting Services, at (415) 522-2079, at least ten days in advance of the trial date.

7 If any video or tape recording equipment or demonstrative devices will be used, a  
8 signed order will need to be obtained at least ten days in advance of the trial date for the  
9 items to clear security.

10 H. Questions:

11 All questions regarding these instructions should be directed to Brenda Tolbert, Courtroom  
12 Deputy Clerk to Judge James, at (415) 522-4708.

13 **IT IS SO ORDERED.**

14  
15 Dated: September 27, 2007

16   
17 MARIA ELENA JAMES  
18 United States Magistrate Judge